

**WOEBER MUSTARD MANUFACTURING COMPANY**

1966 Commerce Circle, P. O. Box 388, Springfield, Ohio 45501

Phone: (937) 323-6281 Fax: (937) 323-1679



**PLEASE PRINT ALL INFORMATION  
REQUESTED EXCEPT SIGNATURE**

**APPLICATION FOR EMPLOYMENT**

Personal Data

Social Security No. \_\_\_\_\_ Date \_\_\_\_\_

Name

Last

First

Middle

Present address

Number

Street

City

State

Zip

Telephone No. where you may be reached: Day ( ) Evening ( )

Are you 18 years of age or older? Yes No Position applied for: \_\_\_\_\_

Employment desired: Full Time Only Part-Time Only Full or Part-Time Shift preferred: \_\_\_\_\_

Are you willing to work overtime? Yes No Are you willing to work on weekends? Yes No

Have you filed an application with Woeber before? Yes No Date \_\_\_\_\_

Referral source:  Advertisement  Friend  Relative  Other

Are you a United States citizen or legally in the U.S. and eligible for work? Yes No

Have you ever been convicted of a crime other than a minor traffic offense? Yes No If yes, please explain.

*A conviction record will not necessarily be a bar to employment. The type and nature of the offense, the circumstances, and rehabilitation since the offense will be considered. Please provide information regarding all of these matters.*

Have you ever been dismissed or asked to resign from a position? Yes No If yes, please explain.

Have you ever been suspended or placed on probation for attendance, tardiness, or work performance? Yes No

Do you have any part or full time jobs that you would expect to continue during your employment here? Yes No Explain.

Do you have access to reliable transportation? Yes No

Is there any information we would need about your name, or use of another name, for us to be able to check your work record? Yes No Please specify: \_\_\_\_\_

Were you in the U.S. Armed Forces? Yes No If yes, what Branch? \_\_\_\_\_ Dates of Duty: \_\_\_\_\_

Rank at discharge: \_\_\_\_\_ Present membership in National Guard or Reserves? Yes No

Educational Data

High School Diploma/GED? Yes No If No, indicate highest grade completed: \_\_\_\_\_

Please list academic, vocational or specialized training schools attended, course of study and degrees earned:

Skills

Summarize any job-related training, skills, licenses, certificates and/or other qualifications.

**References**

Please list two references **other than relatives or previous employers.**

Name _____	Name _____
Occupation _____	Occupation _____
Address _____	Address _____
Years Known _____	Years Known _____
Telephone ( ) _____	Telephone ( ) _____

**Employment History**

Please list your work experience for the **past ten years** beginning with your most recent job held. Include all self-employment, military work experience, summer and part-time jobs.

Name and address of employer	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
Phone Number	Your last job title		

Reason for leaving (be specific)

Name and address of employer	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
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Phone Number	Your last job title		

Reason for leaving (be specific)

May we contact your present employer?     Yes     No

Please explain all periods of unemployment: \_\_\_\_\_

\_\_\_\_\_

State any additional information you feel may be helpful to us in considering your application.

\_\_\_\_\_

**This application will be active for one (1) year.**

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**APPLICATION FOR EMPLOYMENT**

**WAIVER**

**PLEASE READ CAREFULLY**

In exchange for the consideration of my job application by Woeber Mustard Manufacturing Company (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Woeber Mustard Company, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President of the Company. Both the undersigned and Woeber Mustard Manufacturing Company may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contact.

I also understand that (1) the Company has a drug and alcohol policy that provides for preemployment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy.

I further understand that my employment with the Company shall be introductory for a period of ninety (90) days, and further that at any time during the introductory period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

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Woeber Mustard Manufacturing Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with Woeber Mustard Manufacturing Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.